Director of Kids & Their Families



Village Church, a missional, intercultural community in Christ, located in Beaverton, Oregon for the past 77 years, is seeking a Director of Kids and Their Families. This team member would join a multi-talented and diverse staff in shepherding children and families of a multigenerational, multiethnic, and multilingual congregation.

This role shepherds children and their families while ideating and activating vision for intergenerational ministry with children. The Director of Kids and Their Families provides pastoral care, develops volunteers, communicates across cultures, curates contextualized curriculum, and strategizes intergenerational experiences where children and adults grow as disciples of Jesus.

To apply, email drew+hiring@villagebeaverton.com with your cover letter of interest and resume.

Ministry Leadership – Job Description
Director of Kids & Their Families

General Personal & Spiritual Qualifications

1. Profess personal faith in Jesus Christ as evidenced by spiritual growth and passion for God.
2. Model the biblical qualifications of an elder. (1 Tim 3:1-7, Titus 1:6-9, 1 Peter 5:1-3)
3. Model biblical integrity in all things. (Titus 2:7-8)
4. Model biblical leadership as an equipper. (Eph 4:11-13)
5. Model biblical community in relationships as described in the "one another" commands in Scripture.
6. Embrace Village's Mission, Vision, and Values – modeling a commitment to helping the church realize these goals.
7. Support a multi-staff and intercultural team ministry.
8. Affirm Village's Confession of Faith, covenant, position statements, and policies.

Ministry & Job Specific Qualifications

1. Passion for ministering with children & families across cultures and generations
2. Seminary degree or comparable training/professional experience
3. Elementary or early elementary education training or experience
4. Professional experience in cross-cultural settings or with multicultural community groups
5. Must be an innovative thinker and collaborative team member with a proven track record in strategizing and executing projects both independently and in coordination with a team of volunteers
6. A positive, winsome demeanor in potentially stressful environments
7. Able to preach for children with engagement and passion
8. Must be an adaptable leader who can provide innovative leadership and training on current best practices for volunteers
9. Proficient with email, social media, video communication, Google suite, and other digital tools.
10. Preferred: Interest in special needs ministry, trauma-informed ministry, and/or neurodivergent ministry

Primary Job Responsibilities

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Primary Job Responsibilities

1. Shepherd Children, Families, and Children's Mentors

- Care for the souls of children, parents, and children's mentors (volunteers) with a special investment in the children, families, and mentors. Meet with them, disciple them, and pray for them. Help families and children participate in the whole Gospel, build spiritual friendships across boundaries, and make peace in the world.
- Recruit and train children leaders, equip leaders to facilitate small groups and prayer. Manage children mentors, preparing them in advance for their responsibilities, identifying gaps, recruiting substitutes, and checking in for pastoral care, equipping, and encouragement.
- Follow-up with new parents (text, email, cards, etc.), respond to parent questions/concerns, contact parents of absent/infrequent children, and share resources for at-home faith formation for Sunday morning 1-5th grade.

2. Organize Discipleship Programs

- Lead Sunday morning 1st-5th programs, co-lead Wednesday night programs, and other discipleship programs for all children. This includes recruiting and organizing volunteers (children mentors), coordinating supplies and spaces, and facilitating spiritual learning for early childhood learners and their leaders.
- Oversee other Sunday morning discipleship programs, recruiting and organizing volunteers, coordinating supplies and spaces, and facilitating spiritual learning among birth through kindergartners and their leaders.
- Curate Sunday elementary curriculum in light of annual all-church ministry themes. Ideate, gather, and implement excellent, missional, intercultural, intergenerational curriculum and children's ministry programs. Ensure our children and children mentors in children ministry are engaging missionally, interculturally and intergenerationally with songs, games, art, visuals, decor, skits, etc.
- Evaluate small group dynamics and adjust rosters for most effective intergenerational faith formation.
- Teach to facilitate learning in large group instruction, training children and their mentors to do the same.

3. Support Intergenerational & Intercultural Integration

- Actively participate in all pastors & director meetings and staff meetings.
- Collaborate with all generational and fellowship ministries to facilitate Christ-centered intergenerational connections. Communicate openly with Fellowships & DNA groups to ensure children are connecting across cultural, linguistic groups in existing programs.
- Facilitate intergenerational connections during Sunday morning meetings, collaborating with volunteers, Fellowships, and ministries that meet on Sunday for missional, intercultural, intergenerational fellowship.
- Submit facilities requests, coordinate necessary supplies for Sunday morning ministries, organize storage, and check-in equipment and procedures. Manage room reservations, plan promotion for events, and ministry budget.
- Perform standard pastoral duties of a spiritual leader and shepherd as needed, including but not limited to preaching or teaching, conducting religious services, and performing sacraments or rites.
- Be available to assume any role assignment directed by supervisor as need arises.

Missional

Intercultural

Community in Christ

