



## **Sound & Video Tech Coordinator Job Posting**

*This position can be part-time or full-time based on the needs of the applicant in conversation with the supervisor about coverage of responsibilities listed below.*

We are looking for someone with a solid working knowledge of event-based audio, visual, and lighting services as well as general troubleshooting skills.

### **What you will be doing**

The Sound & Video Tech Coordinator role is to support the Production team in the setting up, striking, troubleshooting, and running of lighting, audio, and video equipment for church worship services as well as special events that are held on the church campus. This role will require a flexible schedule where the manager may need to work flexible shifts, potentially longer hours on selected weeks, and weekends as needed to support scheduled events. It is expected that the person in this position would manage a team of part-time techs and schedule them as needed for special events. Additionally, the role will provide purchasing recommendations to the AV & Technology Manager.

### **Qualifications (required)**

1. Live sound experience in mixing for bands with drums, bass, guitar, keyboards and vocals
2. Must be able to keep calm demeanor in a potentially stressful environment
3. Must be able to work in a multicultural environment
4. Willingness to learn new programs
5. Commitment and ability to work a flexible schedule, weekends
6. Willingness to learn video equipment routing and setup
7. Ability to lift at least 50 lbs. safely
8. Ability to pass a background check

### **Qualifications (preferred)**

- Knowledge of troubleshooting technical issues and finding solutions
- Customer service skills
- Wireless microphones and frequency distribution
- Familiarity with PowerPoint, Keynote, ProPresenter (training can be provided)
- Familiarity with digital video standards: HDSDI, HDMI, DVI, Fiber Converter
- Recorded audio mixing experience
- Knowledge of event/stage lighting fixtures

### **General Personal & Spiritual Qualifications**

1. Profess personal faith in Jesus Christ as evidenced by spiritual growth, passion for God, and continued growing in the Lord.
2. Model biblical integrity in all things. (Titus 2:7-8)
3. Model biblical community in relationships as described in the “one another” commands in Scripture.



4. Support a multi-staff and multi-cultural team ministry.
5. Understand and be willing to submit to Village's Doctrinal Statement, Church Covenant, Mission Statement, Position Statements, and Policies.

**Weekly Job Responsibilities**

1. Setup for weekly band rehearsals, including the placement and patching of microphones on stage
2. Provide live sound mixing for weekly rehearsals and Sunday services
3. Review, approve, and schedule techs for special events (or be available if no other techs can be scheduled)
4. Provide audio leveling and equalization for pre-recorded videos
5. Research and price upgrades for audio and video equipment
6. Work with ministry leaders for special technology needs, such as translation devices

**To apply, submit cover letter and resume to [ben+hiring@villagebeaverton.com](mailto:ben+hiring@villagebeaverton.com)**