

## **Village Church Job Description Assistant Director Youth Ministry**

### **General Personal & Spiritual Qualifications**

1. Profess personal faith in Jesus Christ as evidenced by spiritual growth and passion for God.
2. Model biblical integrity in all things. (Titus 2:7-8)
3. Model biblical leadership as an equipper. (Eph 4:11-13)
4. Model biblical community in relationships as described in the “one another” commands in Scripture.
5. Support a multi-staff and multi-cultural team ministry.
6. Be in full agreement with Village’s Doctrinal Statement, Church Covenant, and Mission Statement.
7. Understand and be willing to submit to Village’s Strategic Plan, Position Statements, and Policies.
8. Be a covenantal member of Village Church.

### **Ministry & Job Specific Qualifications**

1. Ability to communicate and coordinate volunteers across cultures and generations.
2. Ministry Education i.e. bachelor degree in ministry, certificates in youth ministry, and proven understanding of shepherding and caring for the souls of people
3. Love for, study of, and ability to preach Scripture
4. Multilingual speaker preferred; English, Spanish and/or Korean

### **Primary Job Responsibilities**

Together with the leadership of the Pastor of Youth & Their Families, the Assistant Director of Worship and Youth Ministry will

1. Disciple Youth
  1. Disciple youth weekly in mentorship meetings with a particular investment in our high school girls -1-2 meetings per week
    1. Pray for, listen to, and care for the souls of youth, mentors, and families
    2. Teach and exemplify prayer & reflection on Scripture for youth
    3. Help youth discern the Holy Spirit’s guidance, their gifting, and present them with opportunities to exercise their faith in Jesus
    4. Help youth connect with Village Church and Global expression of the body of Christ
  2. Facilitate Youth Church once a month
    1. Lead volunteers (youth and adults)
    2. Preach or leading worship with our youth
    3. Guide the flow of the morning
2. Pastor at Wednesday Night Group
  1. Facilitate Wednesday night middle school or high school group

1. Alternate facilitating Middle & High School groups with Pastor of Youth & Their Families
  1. co-lead the weekly Mentors Meeting
  2. Helping youth lead as they introduce, give announcements, run activities, lead worship, and lead groups.
2. Lead a small group
  1. During the week: check in with your group, pray for them by name, prepare questions and ideas; occasionally meeting up with your group for discipleship & fun
  2. During Wednesday Night Group, lead youth in sharing life together, praying together, and mutual invitation discussion
  3. Twice a month, preach God's Word contextualized for youth, incorporating global Christian theology, missional applications, and maturing hermeneutics.
3. Vision & Mission Cast
  1. Meet weekly with Pastor of Youth & Their Families to assess ministry strategy, pray for youth, and check-in on wellbeing as a youth pastor
  2. Prayerfully discern where you sense God's Spirit guiding our youth & ministry
  3. Choose one of the following teams to vision & mission cast with:
    1. Teaching, Experiences, Administration, Communication
      1. Together with Teaching Team & Co-Pastor, develop teaching plan -3x a year: Jan, May, September
      2. Together with Experiences Team & Co-Pastor, develop experiences - 3x a year: February, June, October
      3. Together with Administration Team & Co-Pastor, update student roster & connect with families -3x a year: April, August, December
    2. Together with Communication Team & Co-Pastor, Communicate with Families via Weekly Email and Website Updates
4. Lead Teams
  1. Coordinate one of the following teams
    1. Administration, Communications, Experiences, Group Logistics, Teaching, Youth Church, Youth Council
  2. Organize Planning Center for Groups, including Youth Mentors, band, and Youth Council
  3. Participate with Youth Council meetings once a month
  4. Commit to ongoing reading & development as a Youth Pastor

### **Relationships**

5. Reports to Director of Youth Ministry
6. Receives an annual review from Director of Youth Ministry (supervisor) according to the review policy established by the Personnel Commission.
7. Must be in a "soul-care" relationship, where continued spiritual formation is the aim.