

## **Ministry Director Job Description**

### **Choir Director**

#### **General Personal & Spiritual Qualifications**

1. Profess personal faith in Jesus Christ as evidenced by spiritual growth and passion for God.
2. Model biblical integrity in all things. (Titus 2:7-8)
3. Model biblical leadership as an equipper. (Eph 4:11-13)
4. Model biblical community in relationships as described in the “one another” commands in Scripture.
5. Support a multi-staff and multi-cultural team ministry.
6. Be in full agreement with Village’s Doctrinal Statement, Church Covenant, and Mission Statement.
7. Understand and be willing to submit to Village’s Strategic Plan, Position Statements, and Policies.

#### **Ministry & Job Specific Qualifications**

1. Proven experience and current proficiency in choral conducting, drawing from a breadth of music literature. (Prefer an advanced degree in music.)
2. Proven ability to lead and further enhance a multicultural church choral & instrumental ministry.
3. Must possess leadership skills to mobilize a multicultural choir of volunteer singers.
4. Must possess musical skills to produce suitable choral/instrumental music for cross cultural services as needed throughout the year.
5. Must possess music skills to be used as necessary in rehearsals and services.
6. Proven experience with coordinating missional opportunities for choir members
7. Must be capable of certain pastoral ministries as the main shepherd of those in the choir (pastoral counseling, teaching, and compassion.)
8. Works up to 10 hours per week.

#### **Primary Job Responsibilities**

1. Manage ministry programs, volunteer or paid staff, and budgets associated with choir ministry.
2. Administrate and supervise choirs, ensembles, and orchestra under the supervision of the Director of Creative Arts and Worship.
3. Be responsible for recruiting and developing members for cross cultural choirs, ensembles and orchestra. Be responsible for recruiting and developing multicultural leadership for these groups.
4. Stays current to cross cultural, choral music literature for a faith community.
5. Identify and champion missional opportunities for regular choral performances in the local area

6. Direct weekly rehearsals and performances, or find a suitable substitute if the need arises (vacation, etc.)
7. Meet regularly with the Director of Creative Arts and Worship and Assistant Director of Worship as a creative voice in designing worship services.
8. Participate in staff training and meetings as determined by the Director of Creative Arts and Worship.

### **Relationships**

1. Reports directly to the Director of Creative Arts and Worship.
2. Receives an annual review from Director of Creative Arts and Worship according to the review policy established by the Personnel Commission.
3. Must be in a "soul-care" relationship, where continued spiritual formation is the aim.